

Project Delivery Manager **Saskatoon, SK**

We are looking for an experienced Project Delivery Manager to oversee the operation and strategy of the Engineering Project Delivery team. The Project Delivery Manager maximizes efficiency by using project management methodologies and delivers outcomes based on customer commitments and requirements as well as priorities across the organization.

Key Responsibilities:

- Plan, organize, direct, control, and evaluate the activities and operations of project delivery team
- Develop and implement policies, standards, and procedures for the work performed by team
- Develop and recommend business strategies to provide the most cost-efficient and on-time delivery of services while maintaining a high level of quality
- Develop and implement key performance indicators (KPIs) and key activity indicators (KAIs) for project delivery, cost, and quality
- Review tender and RFQ documents from customers, prepare quotes and estimates, provide contract administration, and ensure compliance with regulatory, site, and provincial safety regulations
- Understand current and future workloads to update project status, and customer requirements
- Consult and negotiate with customers to prepare specifications, explain proposals, manage commercial issues, and communicate engineering and/or inspection reports and findings
- Understand, develop, and continuously improve computer systems, applications, customization, and training required to achieve the objectives of the team
- Recruit, mentor, develop, and support Project Coordinators
- Conduct performance reviews and manage professional development of team members
- Participate in company and customer safety programs
- Perform the duties of a Project Coordinator as required

Required Qualifications:

Education

- Diploma in Construction Management, Project Management, or related discipline
- Completion of a Project Management Professional or business management program

Experience

- Minimum 5 years of experience in a Project Manager role or related experience

Knowledge/Skills/Abilities

- Strong understanding of project management concepts, terminology, and techniques
- Knowledge of Saskatchewan industrial, construction, and resource sectors
- Strong computer software skills including ERP systems, CRM applications, Adobe Acrobat, and Microsoft Office
- Strong written and verbal communication skills
- Financial knowledge, skills, and analytical abilities to interpret financials such as income statements, revenue, profit/loss, labour efficiency, accounts receivable/payable, purchase orders, work orders, WIP, etc.
- Ability to lead change and lead people
- While not required, the following would be an asset:
 - Knowledge of cranes, lifting equipment, or industrial equipment and structures
 - Ability to read and understand fabrication drawings and specifications
 - Knowledge of non-destructive testing techniques

Competencies:

- Customer Focus: Anticipating, meeting, and/or exceeding customer needs, wants, and expectations
- Project Management: Identifying and overseeing all resources, tasks, systems, and people to obtain results
- Employee Development/Coaching: Facilitating, supporting, and contributing to the professional growth of others
- Time and Priority Management: Prioritizing and completing tasks to deliver desired outcomes within allotted timeframes
- Teamwork: Cooperating with others to meet objectives
- Interpersonal Skills: Effectively communicating, building rapport, and relating well to all kinds of people
- Personal Accountability: Being answerable for personal actions

About Us:

Kova Engineering Saskatchewan is a diverse and unique engineering and consulting company with over 25 years in the crane and lift equipment industry. We improve customer safety by providing outstanding engineering and inspection services. The key to our success is our employees who are hardworking, professional, and value the safety of their co-workers and our customers. For more information about us, please visit kova.ca.

Our values:

- Safety: we are committed to a diverse and inclusive culture to ensure the safety of our employees and customers
- Integrity: we are uncompromising in our honesty and integrity in everything we do
- Collaboration: we meet and exceed customer expectations through teamwork and collaboration
- Excellence: we achieve excellence by continuously improving all aspects of our business

We offer:

- A competitive wage
- Health and dental benefits
- Life, critical illness, and disability insurance
- Group retirement plan
- Employee assistance program